

SHAFTESBURY CAMPUS PERSONAL REFERENCE FORM

Dear Referee:

_____ has applied for admission and possibly housing at CMU. As someone who knows this applicant well, you have been asked to complete this reference form. We are seeking information that will help us serve the student better as she or he enters the CMU community. This information will be kept in strict confidence. Your prompt reply is appreciated. Thank you for your assistance.

1. How long, how well, and in what capacity have you known the applicant?
2. What contribution do you see this person making to the CMU community?
3. What potential difficulties might this person have at CMU?
4. Does this person have any special needs we should be aware of? Please specify.

5. How would you rate this person in terms of the following characteristics?

(0-unknown; 1-very poor; 2-poor; 3-fair; 4-good; 5-excellent)

	Rating	Comments
Cooperation	_____	_____
Dependability	_____	_____
Physical health	_____	_____
Emotional health	_____	_____
Motivation	_____	_____
Oral skills	_____	_____
Academic ability	_____	_____
Leadership	_____	_____
Problem solving skills	_____	_____
Understanding of abilities/limits	_____	_____
Christian commitment	_____	_____

6. Additional comments: Some points on which you might comment include the applicant's maturity, self-evaluation, dependence/independence issues, home background, lifestyle, adaptability, inter-personal relationships, church involvements, and vocational aptitude.

Name: _____

Phone: _____

Address: _____

Occupation: _____

Email: _____

Signature: _____

Date: _____