

**Grounds and Facilities Lead Technician****Full-time Salaried**

The Facilities Lead Technician reports to the Physical Plant Manager and takes primary responsibility for the management of campus grounds and facilities. Primary areas of oversight include custodial activities, grounds maintenance, snow clearing, workplace safety and health, parking operations, and campus signage. The Facilities Lead Technician is expected to work closely with the Hosting and Maintenance departments to coordinate activities and resources. This position is a working supervisory role, and the Facilities Lead Technician may at times assist with the work of the other operations departments.

**Responsibilities:**

- Provide supervision, scheduling daily tasks and supplies for custodial staff.
- Oversee grounds maintenance operations to keep the campus grounds clean and attractive; to provide proper care for trees, turf, shrubs and flowers; and to comply with pesticide regulations.
- Oversee snow clearing operations to ensure access and safety for the University community.
- Capable of understanding and oversee the maintenance of all CMU vehicles.
- Ensure all outside equipment is being maintained: oil checks/changes, lube, sharpening blades etc.
- Be familiar with Workplace Safety & Health regulations and support the compliance efforts of the Workplace Safety and Health Committee.
- Assist with parking operations to provide a positive parking experience for the many different people that come on campus, and to ensure consistent enforcement of posted guidelines.
- Coordinate and install campus signage, including boundary, way-finding, room numbering and safety.
- Capable of understanding and operating Maintenance equipment.
- Assist in the planning and execution of Planned Maintenance summer projects, particularly those projects unrelated to physical plant systems.
- Assist Hosting Department as required to perform event set-ups/takedowns and moving of furniture.

**Qualifications**

- A commitment to the church and mission of CMU.
- Self-motivated with strong interpersonal skills, organizational abilities and the willingness to work independently and with other employees in a team-oriented environment.
- Ability and experience in managing facilities.
- A 5<sup>th</sup> Class Power Engineer Certificate or ability to qualify an asset
- Ability to provide effective supervision and support for staff.
- Aptitude for engaging and supervising external contractors.
- Strong problem-solving skills and initiative for improvement.
- Experience in grounds maintenance an asset.
- Knowledge of life safety systems would be an asset.
- Capable of intense physical activity, including heavy lifting at times.
- Capable of working in hot and cold environments.
- Able to work some flexible hours.

Inquiries should be directed to Dianna Robson, Director of Human Resources at 204-594-0532. Applications will be reviewed and accepted upon receipt and will be accepted until this position is filled. Applicants should email a resume (PDF or Word document) along with the names of three references, in confidence to [hrdirector@cmu.ca](mailto:hrdirector@cmu.ca) or to Director of Human Resources, Canadian Mennonite University, 500 Shaftesbury Blvd. Winnipeg, MB R3P 2N2.