

## Maintenance Technician

Full-time salaried position

Anticipated start date – November 1, 2014

The successful applicant for this position will be responsible to perform assigned maintenance tasks in university and residential buildings. The Maintenance Technician will have knowledge, ability and aptitude of most maintenance requirements of existing buildings and systems and will need to be flexible in adapting to tasks as they arise. This person will have a personality which will contribute to the friendly and engaging image which the institution wishes to project to all students, visitors, faculty and staff.

### Responsibilities:

- Heating and cooling system maintenance including; adjustment and repair of thermostats, motorized valves, minor pipe-fitting, and replace filters, belts and motors on a variety of air handling and fan coil units
- Troubleshoot and monitor heating, ventilation and air conditioning systems
- Minor electrical repair and maintenance
- Minor plumbing repairs
- General carpentry projects
- Liaise with service companies such as meter readers and fire inspectors
- Basic vehicle and equipment maintenance and servicing as required
- Snow clearing and removal
- Set up rooms for events and move furniture including pianos
- Occasionally supervise summer and part time student employees
- Follow safe work practices
- Other related work assignments

### Working Conditions:

- Capable of intense physical activity, at times including heavy lifting
- Capable of working in hot and cold environments
- Capable of understanding and operating typical maintenance equipment, tool and power tools
- Reports to the Director of Maintenance

### Qualifications:

- Ability to empathize and engage effectively with CMU and its church constituency and to be supportive of CMU's mission, purposes and programs
- A 5<sup>th</sup> Class Power Engineer Certificate or a willingness and aptitude to obtain such certification within one year of employment
- Demonstrated mechanical and building trades aptitude
- Self Motivated, able to work in a team environment and work well under direction
- Strong interpersonal skills
- A willingness to work irregular hours including regular "on-call" shifts
- Creative and inventive problem solving skills

Inquiries should be directed to Dianna Robson, Director of Human Resources at 204-594-0532. Applications should be submitted immediately and will be accepted until this position is filled. Ideal start date is November 1, 2014. Applicants should send a resume along with the names of three references, in confidence to:

[hrdirector@cmu.ca](mailto:hrdirector@cmu.ca)

or

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