

Senior Residence Assistant

Commencing August 2023 (half-time position mid-August – April)

The incumbent of this position will assist the Residence Director for the well-being of the residential student community. This person must be able to relate effectively to students, faculty/staff and should have a keen awareness of the needs within the community and how to address situations appropriately. The Senior Residence Assistant will help supervise the Residence Assistants and promote accountability, activities, and standards within the community.

Responsibilities:

- Live in an apartment on campus
- Available evenings and weekends
- Ensure readiness of the residence
- On-going supervision and support of Residence Assistants
- Promote the development of a healthy community informed by the Anabaptist faith tradition (expressed in ways like shared decision making and a restorative justice model).
- Attend and promote forums and chapels
- Respond to health and wellness needs and provide care to residence students
- Frequent interaction with residents at mealtimes and snack
- Coordinate, promote and attend residential community events
- Help organize Student Leadership
- Participate with the Student Life team in general program delivery
- Committee Memberships: Student Life Departmental meetings, and Staff meetings

Working Conditions:

The salary is based on the assumption that the employee will work the equivalent of a half-time position from August to April. Given the undefined nature of residential supervision and the fact that the employee's place of employment is also where the employee will live, it may be difficult to configure this position in terms of a specified number of hours. The Senior Residence Assistant will need to be able to exercise personal judgment in terms of a responsible balancing of time.

- Available on campus during weekday evenings
- Have five meals in the CMU dining hall per week (Sept.- April) at the institution's expense
- On call via cell phone for campus needs/emergencies alternating with the Residence Director

Qualifications:

- Undergraduate degree, or pursuing an undergraduate degree, along with some theological training would be desirable
- An understanding of residential life, work experience with college age students, and the ability to work well with the student life team
- Commitment to the mission of CMU
- Excellent communications skills, electronically, verbally, and in writing
- Has a high level of emotional intelligence and strong interpersonal communication

Inquiries should be directed to Charlie Peronto, Dean of Student Life at cperonto@cmu.ca or Dianna Robson, Director of Human Resources at drobson@cmu.ca. Applications will be reviewed upon receipt and will be accepted until this position is filled. Applicants should email a resume (PDF or Word document) along with the names of three references, in confidence to hrdirector@cmu.ca