



CANADIAN MENNONITE UNIVERSITY

Housing Information and Application form 2008/09

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Section 1. Guidelines for Housing Assignments

Applications for housing should be submitted as early as possible, preferably by February 28. Applying early will increase your chance of receiving the accommodation you want. All housing assignments are made by a CMU housing committee using the following guidelines:

Guidelines for Housing Assignments

Dormitory Space

- a. Single full-time students will receive priority for dormitory space.
- b. Students assigned to a double occupancy room may request a specific roommate, but need to be open to having a roommate assigned.
- c. Students may apply for single occupancy in the dormitory. If space is available, and circumstances allow, the request will be granted. An appropriate increase in rent will apply. Single rooms are assigned with the proviso, however, that roommates may be assigned later if space requires it. Priority for single occupancy will be based on academic seniority as well as special needs. Students left without a roommate through no choice of their own will not be charged an extra fee.

Apartment Space

- a. Married students.
- b. Single students with special needs (e.g. dietary, medical).
- c. Single students with academic seniority, with other factors such as age and previous residence living also taken into consideration. Most first and second year students will be accommodated in dormitory space.
- d. When space permits, apartments may be rented out to persons not registered as CMU students. Applicants will be considered on an individual basis, and will be processed by the housing committee. Residents of such apartments will be expected to live by the same community guidelines as CMU

Housing Lease

Students will be required to sign a lease for on campus housing. The lease may be for fall term, winter term, or both. *(For more information, please see handbook or online at www.cmu.ca).*

a. Withdrawal from lease mid-semester

Refunds for withdrawals in mid-semester will only be permitted in exceptional circumstances, such as medical or other emergency situation. A withdrawal application form, to be reviewed by the Student Life Department, will be the basis for determination of whether any refund will be allowed. If the withdrawal application is approved, the student will be granted a refund of 65% of the pro-rated amount of the housing fee for the remainder of that semester.

b. Withdrawal from lease between semesters

If a student has been accepted to live on campus for both semesters, but wishes to move off campus at the end of first semester he/she must submit a withdrawal application form and inform the Residence Director by November 15.

Withdrawal from Academic Program

Students who formally withdraw from the CMU academic program may be required to move off campus. They need to contact the Residence Director and submit a withdrawal application form. The student will be granted a refund of 65% of the pro-rated amount of the housing fee for the remainder of that semester.