



## Menno Simons College Student Association (MSCSA) Meeting Minutes

**Date:** Tuesday, November 14th, 2017

**Time:** 12:20pm

**Place:** MSC Boardroom

### **Members present:**

*Co-Facilitators:* Chris Sundby, Julie Letkeman

*Sustainability:* Dano Tsouras, Reid Kotschorek

*Communications:* Jordan Ewart

*Co-Events Coordinators:* Leah Wilson, Stewart Plater

*Co-Secretary and Treasurer:* Lizeth Ardila, Melanie McGillis

*Student Services:* Hayley Cressall, Gina Loewen

*Guest:* Elise Brown (student)

### MSC Logo – Gina Loewen

- Logo needs to have the words “Menno Simons College” if we use it on our accounts or documents
- We do not need to include the MSC logo going forward; we can just use the MSCSA logo.
- MSCSA is an entity independent of, but supported by, MSC.

### Communications – Jordan

- Sent email reminders to speakers

### Fall event:

- Structure:
  - o 6:30pm: First round of speakers
    - Jodi Dueck-Read
    - Jon Henderson
    - James Favel
    - Bob Christmas
  - o 7:30pm: Second round of speakers
    - Saad Khan
    - Jenna Wirch
    - Emmanuel Allieu
    - Shahina Siddiqui
  - o MSCSA members should arrive between 4:30-5:00pm
- Roles:
  - o Julie
    - MC
    - Ordering food from Clay Oven

- Leah
  - Sound Equipment
- Reid and Dano
  - Make sure plates (Reid will get plates from Ikea ☺), cups, tea and coffee are out.
  - Reid will welcome, greet and organize guests.
- Jordan
  - Pictures
  - Sent email to guests to confirm participation
- Mel and Liz
  - Sitting at the front table to collect donations and greet guests
  - Mel:
    - Fruit and veggie platter (one of each)
    - Confirmed baking goods with Debra-Jean Moore
- Stewart
  - Putting out/picking up food
- Chris
  - Time keeper
- Gifts – creating a bigger budget for gifts; what do we want to give to our speakers?

We will participate at the Grass Routes Festival!

Reviewed ideas in suggestion box. ☺