

Custodian

Full-Time Permanent, 1.0 (one) Full-Time Equivalent (FTE)

As a Custodian, you will be responsible for maintaining assigned campus spaces and buildings in a clean, safe, and welcoming condition, supporting CMU's commitment to providing an exceptional experience for students, faculty, staff, guests, conference participants, and event clients. The successful candidate will be adaptable, self-motivated, and capable of working independently while upholding high standards of cleanliness, safety, and customer service.

KEY AREAS OF RESPONSIBILITY

General

- Daily cleaning duties throughout campus buildings include:
 - Vacuum floors in designated areas
 - Clean and sanitize washrooms
 - Sweep and wash floors
 - Empty garbage, recycling, and compost
 - Wash window surfaces
 - Wipe tables and desks
- When assigned to residence facilities, clean and prepare common areas and guest accommodations.
- Provide occasional support for event-related set-up, teardown, and room resets.
- Evening building walkthroughs and campus lock-up procedures.
- General upkeep of custodial storage areas and equipment.

Seasonal Maintenance Duties

- Clear entrances, walkways, stairways, and emergency exits of snow and ice during winter months.
- Monitor entrances and pedestrian routes for icy conditions and take appropriate safety measures.
- Apply ice melt and assist with maintaining safe access to campus buildings.
- Sweep leaves, dirt, and other debris from entrances, sidewalks, courtyards, and outdoor gathering areas.
- Assist with floor stripping, waxing, refinishing, and restoration projects.
- Perform floor waxing and restoration projects during summer and other low-occupancy periods.
- Support campus preparation and cleanup activities related to seasonal changes, conferences, special events, and summer accommodations.

WORKING CONDITIONS

Duties may take place in a variety of campus environments, including academic buildings, residence facilities, event spaces, and common areas. This role is well suited to individuals who value schedule flexibility and are comfortable working a range of shifts, including early mornings, evenings, weekends, and occasional shifts that extend until midnight.

WHAT YOU OFFER

- Ability to work independently with minimal supervision.
- Reliable attendance and punctuality.
- Ability to work flexible schedules including evenings, weekends, and occasional midnight shifts.
- Strong communication, organization, and customer service skills.
- Preferred (but not essential): custodial, maintenance, hospitality, residence, hotel, conference centre, or facilities experience.
- Successful candidates must be willing to complete and satisfactorily pass a Criminal Record Check and Child Abuse Registry Check as a condition of employment.
- A commitment to the Christian faith, the church, and the mission of CMU.
- Ability to lift and carry up to 50 lbs.
- Ability to move tables, chairs, and event equipment.
- Ability to work across multiple campus buildings.
- Ability to work indoors and outdoors in varying weather conditions.

WHAT WE OFFER

- Extended Health, Dental, & Vision Benefits
- Employer Matched Defined-Contribution Pension Plan
- Comprehensive Paid Time Off
- Tuition Scholarship Benefit Program for eligible employees and dependents
- Employee and Family Assistance Program
- Free Meal Program
- Free Onsite Parking

HOW TO APPLY

We want to learn more about you! Please submit your cover letter and resume to humanresources@cmu.ca. We thank all applicants for their interest; however, only those selected for an interview will be contacted.

Closing Date: Open until filled.

Canadian Mennonite University is committed to employment equity while ensuring our recruitment process is barrier free. Applications are encouraged from members of equity-seeking communities including women, Indigenous people, racialized people, people with disabilities, and people of all sexual orientations and genders.

If there are ways we can make this process more accessible for you, please let us know. You can contact us confidentially at humanresources@cmu.ca to discuss accommodations at any stage of the hiring process.