

**Senior Residence Assistant**

Half-Time, 9 Month term (mid-August 2024 to end of April 2025), Salaried with Benefits

**Summary:**

The Senior Residence Assistant (SRA) will assist the Residence Director in ensuring the wellbeing of individual students and the larger residence student community through running an impactful residence program. This role requires an ability to relate effectively to post-secondary students as well as faculty/staff and should have a keen awareness of the needs within the community and how to address situations appropriately. The Senior Residence Assistant will help supervise the Residence Assistants across 3 residence buildings and promote accountability, activities, and standards within the community. The SRA is required to navigate unique and complex situations to ensure the safety and wellbeing of the residence community, and should be comfortable problem solving, calm under pressure, and responding to emergency situations. The successful candidate will report to the Residence Director and will be part of the Student Life Team.

**Responsibilities:**

- Respond to health and wellness needs to the residence student community and provide supportive peer counselling and care.
- Collaborate with the Residence Director and the Director of Student Community Life to provide supervision and support of Residence Assistants.
- Available on campus a minimum of four evenings per week (on average)
- Eat five meals per week and snack in the CMU dining hall (Sept through April) at the institution's expense and regularly engage with students during these times.
- On call via cell phone for campus needs/emergencies alternating with the Residence Director.
- Prepare the residence buildings and online community spaces prior to students moving in.
- Coordinate, promote and attend residence community events
- Promote the development of a healthy Christian community (informed by the Anabaptist faith tradition, expressed in ways like shared decision making and a restorative justice model).
- Attend and promote forums and chapels.
- Help organize and play an integral role in the implementation of Student Leadership training and development.
- Work with the broader Student Life team in general student program delivery, including but not limited to Orientation events, Wellness Week, and more.
- Committee Involvement: Student Life Departmental meetings, and All Staff meetings.

**Qualifications:**

- Commitment to CMU's mission, purposes, and programs, including commitment to the Christian church, to Indigenous reconciliation, and to principles of equity, diversity, and inclusion.
- Minimum three years of post-secondary studies, and a passion for continuous learning inside and outside formal learning structures.
- Commitment to integrity, confidentiality, and professional behaviour.
- An understanding of the social complexities of community living.
- Prior work experience with post-secondary age students is an asset.
- Ability to work collaboratively as part of a team (both of peers and colleagues).
- An ability to be flexible with changing student and programmatic needs.
- Strong written, oral, and intercultural communication skills.
- Has a high level of emotional intelligence and strong interpersonal communication
- Has a high degree of self-awareness when it comes to balancing academic and social activities
- Strong problem-solving skills and the ability to apply basic crisis management skills.

Notes: Preference will be given to candidates who are current students (or recent graduates) of CMU who are enrolled in no more than 9 credit hours per semester for the coming academic year.

This position requires the employee to live on-campus. The salary assumes that the employee will work the equivalent of a half-time position from mid-August to end of April. Given the undefined nature of residential supervision and the fact that the SRA lives at the same place they work, it may be difficult to configure this position in terms of a specified number of hours per week. The SRA will need to be able to exercise personal judgment in balancing their time and tasks responsibly.

**Benefits:**

This position is considered a CMU Staff position, and is therefore eligible for the following benefits:

- Health insurance package
- Reduced rent
- Eligible for a tuition rebate each semester
- Portion of monthly phone bill compensated for duration of term
- Vacation pay

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Interested candidates should apply to [hrdirector@cmu.ca](mailto:hrdirector@cmu.ca).

The application deadline for this position is March 20, 2024.

CMU is committed to employment equity. Applications are encouraged from members of equity-seeking communities including women, racialized and Indigenous persons, persons with disabilities, and persons of all sexual orientations and gender.

We encourage all qualified candidates to apply; however, Canadian citizens and permanent residents of Canada will be given priority.