



Authorization to Invoice Agreement

Terms and Conditions

- Completion of this agreement will authorize Canadian Mennonite University to invoice the sponsor for student fees, tuition, etc., as indicated.
- CMU considers the submission of the Authorization to Invoice Agreement to be a binding commitment for the sponsorship of the student indicated.
- Restrictions and contingencies will not be accepted.
- Issuance of credit to a sponsor is at the discretion of CMU

Sponsor Information

Agency Name _____ Contact Name _____

Billing Address _____ Contact Title _____

City _____ Contact Phone _____

Province _____ Contact Email _____
(for invoicing)

Student Information

Student Name _____ Student Number _____

Authorized Coverage

Please indicate the terms and charges covered by sponsorship. Note: a new form must be submitted each academic year.

Academic year 20___/20___ terms: ☐ Fall ☐ Winter ☐ Spring/Summer

Tuition, lab, and compulsory fees	<input type="checkbox"/> Full amount
	<input type="checkbox"/> Up to \$_____
Athletic fees (only applicable for student athletes approx. \$200–\$400)	<input type="checkbox"/> Full amount
Housing and meals	<input type="checkbox"/> Full amount
	<input type="checkbox"/> Up to \$_____
Textbooks	<input type="checkbox"/> Full amount
	<input type="checkbox"/> Up to \$_____
Tutoring/invigilation or note taking services	<input type="checkbox"/> Full amount
	<input type="checkbox"/> Up to \$_____

Comments

By signing below, I/we hereby acknowledge and comply with the terms and condition of this agreement.

Authorized Signature _____ Date _____

Printed Name _____ Title _____

Send the completed form to: **accounting@cmu.ca**

Please see the CMU website for tuition and fee costs – cmu.ca/tuition