



Section 1: Application Procedure

Master in Business Administration

Important deadlines for Canadian and US students:

All new applications should be completed and received by **May 30** for the Fall Semester
If you have missed a deadline, contact the Program Coordinator or Graduate Studies Admissions.

Deadline for International students:

Completed applications must be received by **March 30** for the Fall Semester
By **July 1**, students must have received all Canadian and US visas.
If you have missed a deadline, contact the Program Coordinator or Graduate Studies Admissions.

Checklist of Items needed:

- Complete all pages of the Application for Admission Form and sign at the bottom of page 3. Mark N/A if the information is not applicable to your situation.
- Write and submit a Statement of Interest and Intent. Identify in a paragraph or two the reasons for your interest in Graduate Studies and what your learning objectives are. Mention any vocational goals that you think are relevant to your proposed studies.
- Pass on the confidential reference forms to two referees: one academic and one non-academic (professional or character) is preferred. (If you have not studied formally for the past 5 or more years, contact the Program Coordinator for the type of reference forms to submit.)
- Provide official copies of post-secondary transcripts. Transcripts must show completion of a four-year bachelor's degree. Transcripts must be sent directly to Graduate Studies Admissions by the school from which you graduated. (Faxed or scanned transcripts are not acceptable.)
- Provide a copy of your resume.
- Application Fee: A non-refundable application fee of \$80 from Canadian/US students (\$150 from International Students) must be included with this application. Cheques or money orders should be made payable to Canadian Mennonite University.

International students only

- Official notice of English Language Proficiency Scores (i.e. T.O.E.F.L. CanTEST, IELTS, PT-Academic) if English is not your first language.
- If not born in Canada, copy of passport or permanent resident card. (Original must be seen upon arrival at CMU.)

Payment Method:

- Cash (in person only) Interac Money Order (payable to CMU) Cheque (payable to CMU)

VISA Master Card Card Number: _____

Expiry Date: ____ / ____ Signature: _____

Section 2: Applicant Information

Name and Address

Mr. Ms. Miss Mrs.

Surname: _____ Given Name: _____

Middle Name(s): _____ Preferred Name: _____

Previous or Other Names (Surnames): _____

Current Address: _____ City/Town: _____ Province/State: _____

Postal/Zip Code: _____ Country: _____ Email: _____

Phone: () _____ Cell: () _____ Business Phone: () _____

Personal Information

Date of Birth: (DD/MM/YYYY) ____ / ____ / ____ Gender: Male Female

Marital Status: Single Married Separated/Divorced

Are you a Canadian Citizen: Yes No

If not Canadian, please check one: Permanent Resident* Refugee Planning to apply for a Study Permit

Currently in Canada with a Study Permit for another Institution*

*(Photocopy must be sent with application. Original document must be seen upon arrival at CMU).

Place of Birth: (City/Province or State/Country): _____

Citizen of: _____

Primary Language (*primary language refers to 'mother tongue'*)

English French Other (specify): _____

If you have completed or plan to write any of the following English tests: T.O.E.F.L., CanTEST, M.E.L.A.B., I.E.L.T.S., PTE (Academic) or C.A.E.L., enter the name and date of the last writing or date it is to be written

Test Name: _____ Date (to be) written: _____ Score Received: _____

If you are of Aboriginal ancestry, please specify: First Nations (status) First Nations (non-status) Inuit Metis Other

(By declaring your status, you will help in the development of new services and events for Aboriginal students. The declaration is voluntary.)

Name of Home Church (if applicable): _____

Denomination: _____

Not affiliated with any church or denomination

Emergency Contact: _____ Phone: () _____

Relationship to applicant: _____

How did you hear about the Collaborative Master in Business Administration? _____

Section 3: Program Information

You are applying for:

- Regular Status (having met all entrance requirements)
- Special Status (not having met all entrance requirements)

Statement of Interest and Intent

Write and submit a Statement of Interest and Intent. Please identify in a paragraph or two the reasons for your interest in the Collaborative Master in Business Administration and what your learning objectives are. Mention any vocational goals that you think are relevant to your proposed studies.

Enrollment Information

I wish to enter the program: Date: 20_____

Housing Information

I am interested in on-campus housing: Yes No
(The housing application form is available online at the "Become a Student" link at cmu.ca)

Section 4: Educational Background

College, Universities, and Graduate Schools	Years Attended	Major Area of Study	Grad Date
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

If you have graduated, please request that all post-secondary institutions send official transcripts to Graduate Studies Admissions. If you are currently studying, ask your institution to send an official interim transcript that shows courses completed as well as courses currently in progress. After graduation, please ask the institution to send an official final transcript. Photocopies and faxes are not acceptable.

Section 5: Work Experience

Worked from/to	Activity or Nature of Work	Location	Employer
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Section 6: References

Please ask two referees to send letters of reference on your behalf (see forms attached)

1. Reference Name & Position: _____

Telephone: () _____ Email: _____

2. Reference Name & Position: _____

Telephone: () _____ Email: _____

Section 7: Statement of Understanding

I certify that the information provided on this application is accurate to the best of my knowledge.

Note: Your personal information provided on this form will be used by CMU for purposes of admission, registration, and communication with you. Your information will be provided, as required, to Statistics Canada, to the Government of Manitoba, and to other authorized government departments. Your name, address, year-level, church affiliation, declared program, and the name of your high school will be shared with CMU's offices working with External connections including student recruitment, development, and alumni. Alumni records will be maintained indefinitely for purposes of maintaining contact with former students.

Signature of applicant: _____

Date (DD/MM/YYYY): ____ / ____ / _____

Return all forms to:

Graduate Studies Admissions
Canadian Mennonite University
500 Shaftesbury Blvd.
Winnipeg, MB R3P 2N2
Fax: 204.487.3858