



500 Shaftesbury Blvd. | Winnipeg, MB R3P 2N2 Canada | Tel: (204) 487-3300 Toll Free: (877) 231-4570 | Fax: (204) 487-3858 | info@cmu.ca | www.cmu.ca

Section 1: How to Complete the Application Procedure (To be completed by Shaftesbury Campus and Outtatown Applicants)

The following must be received in the Admission office in order for your application to CMU Shaftesbury Campus or CMU's Outtatown Discipleship School to be considered complete:

- Completed application form, specifically sections 1,2, 3, 4, 5, 6, 7 for Shaftesbury Campus or Sections 1, 2, 3, 4, 5, 9 for Outtatown.
- Application fee (non-refundable \$50 for Canadian/US students with Canadian/US transcripts; \$150 for International students).
This fee is waived for Canadian and US students if the application process is completed by November 30 (including official transcripts). Applications and/or transcripts post-marked after November 30 require a \$50 non-refundable fee.
- Official high school transcripts (interim if still in school, final as soon as possible). Photocopies and faxes are not acceptable.
- If still in high school, a listing from your school of current courses you are/will be taking in your senior year (grade 12).
- Official post secondary transcripts if applicable. Photocopies and faxes are not acceptable.
- If applicable a copy of Marriage or Name Change certificate.
- Two reference forms (required for all Outtatown applicants and students planning to live on campus).
- Completed housing portion form (section 8) if living on campus, and a \$50 housing deposit. In addition, if you plan to live on the Shaftesbury campus while attending CMU, please complete section 8.

International students only

- Official notice of English Language Proficiency Scores (i.e. T.O.E.F.L. CanTEST, etc.) if required.
- If not born in Canada, copy of passport or permanent resident card. (Original must be seen upon arrival at CMU).



CMU's Mission and Values

CMU is an innovative Christian university, rooted in the Anabaptist faith tradition, moved and transformed by the life and teachings of Jesus Christ. Through teaching, research and service CMU inspires and equips women and men for lives of service, leadership and reconciliation in church and society.

CMU welcomes students of all faith commitments. We are a diverse community, reflecting a wide variety of backgrounds, faith journeys and convictions. In our life together, we seek to nurture a common commitment to Jesus Christ and to each other as members of this faith community. At the same time we welcome those of other religions who are not Christian, but wish to study in a Christian environment.

At CMU, we seek to function as a Christian community, supporting encouraging, exhorting and holding each other accountable to discipleship living. CMU places a high value on ensuring the health of its community. Therefore, actions that are harmful to oneself or other persons, which undermine the health of the community or seriously disrupt the life and educational activities of the university will not be tolerated.

Payment Method:

- Cash (in person only) Interac Money Order (payable to CMU) Cheque (payable to CMU)
- VISA Master Card Card Number _____

Expiry Date: _____ / _____ Signature: _____

Section 2: Personal Information (To be completed by Shaftesbury Campus and Outtatown Applicants)

Mr. Ms. Miss. Mrs.

Surname: _____

Given Name: _____

Middle Name(s): _____

Preferred Name: _____

Previous or Other Names (Surnames): _____

Current Address: _____

City/Town: _____ Province/State: _____

Postal/Zip Code: _____ Country: _____

Current until the following date: _____

Telephone: () _____ Cell: () _____ Email: _____

Date of Birth: (DD/MM/YYYY) ____ / ____ / ____

Place of Birth: (City/Province or State/Country): _____

Are you a Canadian Citizen: Yes No

If no, please check one: Permanent Resident* Study Permit Refugee Citizen of other country: _____

*(Original Permanent Resident document must be seen upon arrival at CMU).

Primary Language (*primary language refers to 'mother tongue'*)

English French Other (specify): _____

If English is not your primary language, indicate the number of years of English instruction you have received: _____

If you have written any of the following: T.O.E.F.L., CanTEST, M.E.L.A.B., I.E.L.T.S., PTE (Academic) or C.A.E.L., enter the name and date of the last writing or date it is to be written. Please note, CMU requires an official notice of the score received. Test scores older than two years may not be accepted.

Test Name: _____ Date Written/To be written: _____ Score Received: _____

If you are of Aboriginal ancestry, please specify: First Nations (status) First Nations (non-status) Inuit Metis Other

(By declaring your status, you will help in the development of new services and events for Aboriginal students. The declaration is voluntary.)

Name of Home Church (if applicable): _____

Denomination: _____

Not affiliated with any church or denomination

Relatives who attended CMU/Outtatown, or predecessor colleges (CMBC, MBBC, Concord): _____

Do you know anyone on the Shaftesbury or Outtatown Campuses? No Yes (please list one or two): _____

<p>Permanent Address or Parents/Guardians Mailing Address if applicable</p> <p>Names (Parents/Guardians) if applicable: _____</p> <p>_____</p> <p>Permanent Address: _____</p> <p>City/Town: _____ Province/State: _____</p> <p>Postal/Zip code: _____ Country: _____</p> <p>Telephone: () _____</p> <p>Emergency Contact Person: _____</p> <p>Telephone: () _____</p>

Section 3: Previous and Current Education (To be completed by Shaftesbury Campus and Outtatown Applicants)

Have you ever registered or are you currently registered at a post-secondary institution? Yes No

Have you ever been required to withdraw from studies at another university or college because of unsatisfactory performance or for disciplinary reasons? Yes No

List in chronological order the high schools*, colleges and/or universities** attended:

Name of Institution	Location	Dates Attended	Grad Date
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

* If you are presently in high school, please enclose an **official interim transcript** which shows courses completed **as well as courses currently in progress** or request one to be mailed to CMU. It is your responsibility to request your **final official transcript** to be mailed to CMU, if not available at the time of application. If you have already graduated, enclose an **official final transcript**, or request one to be mailed to CMU. If these documents are not in English, it is your responsibility to have them translated and certified by an official translator. **Photocopies and faxes of official transcripts are not acceptable.**

** If you have attended any college and/or university, please provide **official transcripts**. Students transferring from other post-secondary institutions may be required to present syllabi of courses taken. Once you are accepted and have submitted this information, the transfer credit assessment takes about 4 weeks. If these documents are not in English, it is your responsibility to have them translated and certified by an official translator. **Photocopies and faxes of official transcripts are not acceptable.**

Section 4: Medical Information (To be completed by Shaftesbury Campus and Outtatown Applicants)

Provincial Health Insurance (name of province and policy number): _____

Private Insurance (name of provider, policy number and phone number. For Americans and also for Canadians with additional coverage): _____

In order to serve you better, please disclose information that may require accommodation for physical, learning and mental health reasons. This could include any physical limitations, learning disabilities, allergies, or mental health issues you have. This declaration is voluntary. Please note, CMU strives to provide a fair and supportive learning environment for academically qualified students with disabilities. Here, disabilities includes both mental and physical conditions, which meet the following criteria: The condition is permanent, ongoing, episodic, or of some persistence, and the condition causes a significant limit for the person in carrying out some of life's major activities: _____

Section 5: Sources (To be completed by Shaftesbury Campus and Outtatown Applicants)

How did you hear about CMU or Outtatown?

- Mark one or more of the following: friend relative CMU Faculty/Staff CMU student radio school (teacher/guidance counsellor) Worship @ CMU website church (pastor/youth leader) career/education fair publication coach concert retreat Missionfest church bulletin mailing in person visit to your school Sports Camp Other _____

Please indicate the 3 greatest influencers in making the decision to apply to CMU, with 1 being the most influential:
friend ___ relative ___ parent(s) ___ sibling ___
website ___ admissions counsellor ___ CMU coach ___
teacher ___ church leader ___ high school coach ___
guidance counsellor ___
Other: _____

Section 6: CMU Degree Programs (To be completed by Shaftesbury Campus Applicants)

Do you plan to study full-time or part-time? (full-time is 9.0 credit hours or more per term) Full-time Part-time

In which term will you begin studies: September 2012 January 2013 September 2013 January 2014

You are applying for:

- Regular status (have high school courses that meet regular status entrance requirements)
- Mature status (do not have high school courses that meet regular status entrance requirements, but am 21 years of age or older and a Canadian citizen)
- Transfer status (have taken post-secondary courses). If you have completed 30 credit hours or more at another post-secondary institution, you must complete CMU's program declaration process at the time of your first registration.
- Check here if you plan to enter Year One (if you have completed fewer than 9.0 credit hours of post-secondary, you will be entering CMU Year One).

If you know which program you would like to pursue at CMU, please indicate below, including your major. It will help us assist you with course selection.

- Bachelor of Arts (3 year) Bachelor of Arts (4 year)
- Bachelor of Music (4 year) Concentration: _____ Bachelor of Music Therapy (4 year)
- Certificate in Anabaptist Studies Certificate in Biblical and Theological Studies

If you are interested in Pre-professional Studies please indicate which program:

- Agriculture Dentistry Education Human Ecology Kinesiology Law Medicine Nursing
- Occupational Therapy Pharmacy Physical Education & Recreation Studies Physical Therapy Social Work

Indicate your extra-curricular interests by marking one or more of the following:

- Varsity Athletics: Soccer Volleyball Basketball
- Theatros (Drama team) Choir/Ensembles/Worship Band Instrument (please list): _____

Section 7: Autobiographical Sketch (To be completed by Shaftesbury Campus Applicants)

To become better acquainted with you, please give us a brief overview of your personal interests, vocational goals, and aspects of your personal faith journey that you may want to share. Please include your reasons for wanting to attend CMU Shaftesbury campus. Attach additional pages if you wish.

Student Commitment (Shaftesbury Campus Applicant only)

I commit myself to learning—attending classes and working at assignments as required by my program of study. I will abide by CMU policies for academic and student life.

I commit myself to become a contributing member of the CMU community, to develop relationships with other students, professors and staff, to be involved as my skills, time and interests allow, to share my opinions and listen respectfully to the opinions of others.

Note: Personal information received on this form will be used by CMU for admission and registration purposes, including such things as creating a permanent student record, registering students in class and recording grades. Relevant information will also be passed on to the alumni office. By applying to CMU or any of its programs, I give consent to the submission of personal data to Manitoba Finance for purposes of administration and enforcement of the Manitoba Tuition Fee Income Tax Credit Program.

I certify the information on the form is accurate to the best of my knowledge.

Signature

Date

Section 8: Housing Information (To be completed by Shaftesbury Campus Applicants)

I plan to make the following living arrangements for the school year:

- At Home Off campus housing Campus housing (please complete this section)

Applications for housing should be submitted as early as possible, preferably by February 28. Applying early will increase your chance of receiving the accommodation you want. All housing assignments are made by a CMU housing committee using the following guidelines:

Guidelines for Housing Assignments

Dormitory Space:

- Single full-time students will receive priority for dormitory space.
- Students assigned to a double occupancy room may request a specific roommate, but need to be open to having a roommate assigned.
- Students may apply for single occupancy in the dormitory. If space is available, and circumstances allow, the request will be granted. An appropriate increase in rent will apply. Single rooms are assigned with the proviso, however, that roommates may be assigned later if space requires it. Priority for single occupancy will be based on academic seniority as well as special needs. Students left without a roommate through no choice of their own will not be charged an extra fee.

Apartment Space

- Married Students
- Single students with special needs (e.g. dietary, medical).
- Single students with academic seniority, with other factors such as age and previous residence living also taken into consideration. Most first and second year students will be accommodated in dormitory space.
- When space permits, apartments may be rented out to persons not registered as CMU students. Applicants will be considered on an individual basis, and will be processed by the housing committee. Residents of such apartments will be expected to live by the same community guidelines as CMU students.

Housing Lease

Students will be required to sign a lease for on campus housing. The lease may be for fall term, winter term, or both. *(For more information, please see handbook or online at www.cmu.ca.)*

a. Withdrawal from lease mid-semester

Refunds for withdrawals in mid-semester will only be permitted in exceptional circumstances, such as medical or other emergency situations. A withdrawal application form, to be reviewed by the Student Life Department, will be the basis for determination of whether any refund will be allowed. If the withdrawal application is approved, the student will be granted a refund of 65% of the pro-rated amount of the housing fee for the remainder of that semester.

b. Withdrawal from lease between semesters

If a student has been accepted to live on campus for both semesters, but wishes to move off campus at the end of the first semester he/she must submit a withdrawal application form and inform the Residence Director by November 15.

Withdrawal from Academic Program

Students who formally withdraw from the CMU academic program may be required to move off campus. They need to contact the Residence Director and submit a withdrawal application form. The student will be granted a refund of 65% of the pro-rated amount of the housing fee for the remainder of that semester.

Housing Request *(Housing requests must be accompanied by a \$50.00 application deposit)*

Applying for: Fall term Winter term Both terms

Please give a 1st and 2nd choice for accommodation. *(If only one choice is indicated, it will be assumed that you are equally open to any other option.)*

- Dormitory Housing in Poettcker Hall _____ single occupancy _____ double occupancy
- Dormitory Housing in Concord Hall _____ single occupancy _____ double occupancy
- Apt. Housing in basement of Poettcker Hall _____ studio _____ 1 bedroom _____ 2 bedroom
- Apt. Housing in Concord Hall _____ 1 bedroom
- Apt. Housing in basement of Katherine Friesen Apts. _____ studio _____ 1 bedroom _____ 2 bedroom _____ 3 bedroom

If you have previous experience in residential living, please give details (e.g. where, how long?) and give reasons for your housing selection (to assist the housing committee in assigning space). _____

Did you indicate any allergies, physical limitations, learning disabilities or mental health issues in section 4? Yes No

If you want to request specific roommates, please give their name(s). Please note that an assignment cannot be made until confirming applications have been received from all persons named here.

If you have a spouse and/or children who will be living with you, please indicate name of spouse and name(s) and age(s) of children.

Spouse: _____

Child: _____ Age: _____

Child: _____ Age: _____

Child: _____ Age: _____

Before submitting this form please read the statement about CMU values and student responsibilities in Section 1 of the Application Form. The CMU Student Handbook, which you will receive at registration, provides further details regarding CMU community life policies. These include restrictions on use of illegal drugs, alcohol, tobacco, pornography, and non-marital sexual activity. By signing this application form, you are committing yourself to living in accordance with CMU community life standards. *(If you want more information, contact the Student Life Department at CMU.)*

Please return this form, together with a \$50 application deposit, by February 28 in order to receive priority consideration. This deposit is refundable until July 1. An additional non-refundable deposit of \$100 will be required in spring to reserve your housing assignment.

Signature: _____ Date: _____

References (To be completed by Shaftesbury Campus applicants planning to live on-campus)

Reference forms help us to get to know you and serve you better. **They are required if you plan to live on campus.**

Please give a reference form to two people (e.g. teacher, person in your church or community, family friend), not family members, and ask them to complete the form and **fax or mail it directly to CMU. List the names and phone numbers of your two references here. (Note that reference forms for CMU Shaftesbury Campus and Outtatown are different.)**

Name: _____ Phone: _____ Email: _____

Name: _____ Phone: _____ Email: _____

I have given reference forms to the two people named above.

Section 9: CMU's Outtatown Discipleship School (To be completed by Outtatown Applicants)

Please indicate your first choice for the international component:

- Two semesters: Canada/Guatemala
- Two semesters: Canada/South Africa
- One Semester: French Africa Program

How would you rate yourself in the following categories?

- | | | | |
|---|--|----------------------------------|--|
| Personal initiative: | <input type="checkbox"/> Above Average | <input type="checkbox"/> Average | <input type="checkbox"/> Below Average |
| Concern for others: | <input type="checkbox"/> Above Average | <input type="checkbox"/> Average | <input type="checkbox"/> Below Average |
| Social adaptability: | <input type="checkbox"/> Above Average | <input type="checkbox"/> Average | <input type="checkbox"/> Below Average |
| Ability to follow: | <input type="checkbox"/> Above Average | <input type="checkbox"/> Average | <input type="checkbox"/> Below Average |
| Leadership: | <input type="checkbox"/> Above Average | <input type="checkbox"/> Average | <input type="checkbox"/> Below Average |
| Judgment/decision making: | <input type="checkbox"/> Above Average | <input type="checkbox"/> Average | <input type="checkbox"/> Below Average |
| General Health: | <input type="checkbox"/> Above Average | <input type="checkbox"/> Average | <input type="checkbox"/> Below Average |
| Physical ability (to hike, canoe, carry a backpack, etc): | <input type="checkbox"/> Above Average | <input type="checkbox"/> Average | <input type="checkbox"/> Below Average |
| Interest in Christian community: | <input type="checkbox"/> Above Average | <input type="checkbox"/> Average | <input type="checkbox"/> Below Average |

Comments: _____

- | | | | |
|--|---|----------------------------------|---|
| Industry: | <input type="checkbox"/> Hard worker | <input type="checkbox"/> Average | <input type="checkbox"/> Lack persistence |
| Reliability: | <input type="checkbox"/> Meet obligations | <input type="checkbox"/> Average | <input type="checkbox"/> Neglect obligations |
| Cooperativeness: | <input type="checkbox"/> Work well with others | <input type="checkbox"/> Average | <input type="checkbox"/> Avoid group activity |
| Flexibility: | <input type="checkbox"/> Open to change | <input type="checkbox"/> Average | <input type="checkbox"/> Unyielding |
| Disposition: | <input type="checkbox"/> Cheerful | <input type="checkbox"/> Average | <input type="checkbox"/> Passive |
| Punctuality: | <input type="checkbox"/> Punctual | <input type="checkbox"/> Average | <input type="checkbox"/> Often late |
| Financial responsibility: | <input type="checkbox"/> Honour obligations | <input type="checkbox"/> Average | <input type="checkbox"/> Neglectful |
| Participation in your church: | <input type="checkbox"/> Very involved | <input type="checkbox"/> Average | <input type="checkbox"/> Rarely attend |
| Participation in sports/community/school events: | <input type="checkbox"/> Extremely involved | <input type="checkbox"/> Average | <input type="checkbox"/> Avoid participating |
| Love of adventure: | <input type="checkbox"/> Will try anything once | <input type="checkbox"/> Average | <input type="checkbox"/> Too risky |

Comments: _____

References (To be completed by Outtatown Applicants)

Reference forms help us to get to know you and serve you better. **They are only required if you are applying to CMU's Outtatown Discipleship School.**

Please give a reference form to two people (e.g. teacher, person in your church or community, family friend), not family members, and ask them to complete the form and **fax or mail it directly to CMU. List the names and phone numbers of your two references here. (Note that reference forms for CMU Shaftesbury Campus and Outtatown are different.)**

Name: _____ Phone: _____ Email: _____

Name: _____ Phone: _____ Email: _____

- I have given reference forms to the two people named above.

Please answer all of the following questions on a separate paper(s) and attach it to your application form.

1. List your extracurricular activities (ie. sports, music, drama, hobbies, etc)
2. Describe any volunteer experience/community service.
3. Please list and briefly describe any previous travel experience.
4. Describe your involvement with your local church.
5. Please describe an experience that removed you from your comfort zone. How did you overcome the challenge?
6. Describe how you handle conflict/difficult situations.
7. Why do you want to participate in the Outtatown program? What do you hope to accomplish in this year?
8. What will be your biggest challenge if you go on an Outtatown school?
9. What are the three best things that you bring to the school?
10. Describe your journey with Jesus.
11. Describe your current spiritual relationship with God and what you are doing to grow in your faith.
12. What's the long term plan for your life: Any special plans or aspirations you're considering or dreaming about?
13. Right after the Outtatown experience, I plan to: Work for awhile Go to College University Other: _____
14. Are there other things about you that you would like us to know (family, work, gifts, etc.)?

Additional Information (This information is required due to the nature of a travelling community, international legal issues and the work we do with children and youth ministries.)

Have you ever been suspended or expelled from a secondary or post secondary school? Yes No

Have you ever been convicted of a misdemeanor or felony? Yes No

If the answer is yes, please attach an explanation of circumstances and dates of incident(s).

Did you indicate any allergies, physical limitations, learning disabilities, or mental health issues in Section 4? Yes No

Your Outtatown Commitment

It is important that you are...

- a seeker committed to growth in your understanding of Jesus Christ and the Christian life.
- willing to respect and work with Outtatown staff.
- willing to be involved in activities of churches and communities where you go with Outtatown.
- willing to be flexible, adjusting to new ideas and cultures.
- willing to live within a group, and work at problems and relationships with honesty.
- willing to live simply and healthily, respectful of other cultures.

I consent to have the following individual(s) discuss my application and financial account with appropriate CMU staff. (e.g. parents)

Name(s) _____ Relationship _____

I confirm that the above statements and supplied information are true.

Signature _____ Date _____

Parent/Guardian (print name) if applicant is under 18 years of age _____

Signature _____